

**Department of Asian and Asian American Studies California State University, Long Beach  
Fall Semester 2017**

**COURSE INFORMATION**

Course: CHIN 102 Fundamentals of Chinese  
Section: Section 02, Class No. 9985  
Location: PSY-152  
Mtg Time: Tu/Th 8-9:50 AM  
Units: 4 units

**INSTRUCTOR INFORMATION**

Instructor: Jeff Winters  
E-mail: Jeff.Winters@csulb.edu  
Telephone: (562) 985-1082  
Office: LAB-318  
Office Hours: Tu/Th 10-11:50 AM & by appointment

**LANGUAGE LEARNING COMMUNITY**

Connecting with other language learners will help you throughout this course. The Chinese program requests that all students join the "CSULB Chinese Studies" group on Facebook for questions, answers and interactions with their Chinese instructors, tutors, advanced learners and other students just like you. This is also a place where students will find Chinese-related news, scholarships, job and internship announcements and other information that is related to studying or working abroad in China, Taiwan and other Chinese speaking communities.

**COURSE DESCRIPTION**

CHIN 102 is continuation of CHIN 101, a course of elementary Chinese for non-native Chinese speakers. Students with profound knowledge of Chinese (in reading and writing Chinese characters) and native speakers of Chinese are not eligible. This course aims to help students develop further communicative skills in Chinese and and additional understanding of the language and culture.

**LEARNING OUTCOMES**

By completing this course Students will reach a Novice Mid/High proficiency level based on the ACTFL (American Council on Teaching Foreign Languages) proficiency guidelines. By the end of the semester students will be able to:

- Identify words, phrases, simple sentences, and sometimes the main idea in simple, spoken conversations covering topics covered in the course and selected authentic situations.
- Use Mandarin Chinese to communicate and exchange information about topics such as calling friends and teachers, discussing classwork and exams, preparing for class, explaining daily activities, shopping and returning items, taking vacations and other simple daily life situations using familiar or memorized phrases and simple sentences.
- Recognize familiar words and phrases and be able to explain the main idea in texts prepared specifically for students dealing with those same topics.
- Handwrite and type basic compositions on familiar topics using simple sentences and short paragraphs demonstrating accurate grammar and correct sentence structure.

- Describe some characteristics of Chinese culture and compare similarities and differences between Chinese culture and your own.

### **REQUIRED TEXTBOOK**

1. *Integrated Chinese*, Level 1 Part 1 (simplified characters, 3rd edition), Boston: Cheng & Tsui Company, 2010. (ISBN 978-0-88727-644-6)
2. Homework and character practice sheets posted on Beachboard.

### **RECOMMENDED LEARNING TOOLS**

#### DICTIONARY

- *Mandarin Tools* Chinese-English Dictionary ([www.mandarintools.com](http://www.mandarintools.com))
- *Concise English-Chinese/Chinese-English Dictionary*. The Commercial Press & Oxford University Press, 1986.
- *Pleco* Chinese Dictionaries, free for iPhone, iPad and Android ([www.pleco.com](http://www.pleco.com))

#### WEB SITES

- Course website on Beachboard.
- [learningchineseonline.net](http://learningchineseonline.net)
- More websites to facilitate learning Chinese will be announced in class.

### **COURSE FORMAT**

Five lessons will be covered over the course of the semester. Students will continue to learn essential Chinese vocabulary which will include nearly three-hundred additional Chinese characters. It will be challenging, but rewarding and will open you up to an entirely different world.

During the semester you will be introduced to new vocabulary and concepts at home through directed learning using print and online materials. These resources have been prepared and organized on Beachboard to help you achieve fluency in the language. Class meetings will consist of communicative activities painstakingly prepared and organized by your instructor. These activities will allow you to learn Chinese through experience, experiment and discovery.

### **ORGANIZATION**

Each lesson module begins with learning objectives outlining the skills that will be necessary to prepare for class meetings. All lessons will end with a skills checklist so students can evaluate their progress and make sure that the necessary skill have been mastered.

#### BEFORE CLASS

Students should preview textbook and online activities, video and listening exercises, readings and other materials.

Each lesson module will have valuable learning resources posted online in addition to the information in your text. Included are online practice activities that will prepare you for class by aiding you in learning the basics. You do not have to master language forms and accuracy, but should have all vocabulary memorized, be able to recognize new grammatical structures and discuss related cultural concepts.

#### IN CLASS

Classroom time will be dedicated to engaging individual, pair and group practice activities

that will build on the foundation knowledge acquired from the before class exercises. Classroom lectures will be limited to reviewing difficult concepts and problem areas. This gives all learners an increased opportunity to use the language in an active, functional setting.

**AFTER CLASS**

Additional speaking and writing assignments will be required after class to help reinforce the material learned before and in class.

**TECHNOLOGY AND TECHNICAL SKILLS**

This course requires that students have access to online resources before and be comfortable with related technology. You should be able to access Beachboard, send and receive email, browse the web, take electronic photos, upload and download files through Beachboard. You should also have access to a recording device which will allow you to record audio within the Beachboard dropbox.

**GRADING POLICY**

The final course grade will be determined by the following straight letter grading scale based on cumulative points earned: A (90-100), B (80-89), C (70-79), D (60-69), and F (0-59).

**GRADING OUTLINE:**

- Homework 15%
- Attendance 10%
- Lab attendance 5%
- Quizzes 10%
- Unit Tests 30%
- Midterm 15%
- Final 15%

**TENTATIVE SCHEDULE**

Week	(Tue.)	(Thur.)
1	8/29 Review	8/31 Review/ <b>Test</b>
2	9/5 Lesson 6-1	9/7 Lesson 6-2
3	9/12 Lesson 6-3	9/14 Lesson 6 Review/ <b>Test</b>
4	9/21 Lesson 7-1	9/19 Lesson 7-2
5	9/26 Lesson 7-3	9/28 Lesson 7 Review/ <b>Test</b>
6	10/3 Lesson 8-1	10/5 Lesson 8-2
7	10/10 Lesson 8-3	10/12 Lesson 8-4 (Midterm oral assignment)
8	10/17 Lesson 8 Review	10/19 <b>Midterm Written Exam</b>
9	10/24 <b>Midterm Oral Exam</b>	10/26 Lesson 9-1
10	10/31 Lesson 9-2	11/2 Lesson 9-3
11	11/7 Lesson 9-4	11/9 Lesson 9 Review/ <b>Test</b>
12	11/14 Lesson 10-1	11/16 Lesson 10-2
	11/21 <b>Fall Break</b>	11/23 <b>Fall Break</b>
13	11/28 Lesson 10-3	11/30 Lesson 10-4

14	12/5 Lesson 10 Review (Final oral assignment)	12/7 Lesson 10 Review
15	12/12 Final Oral Exam	12/14 <b>Final Written Exam</b> 8-10:00 AM

## **POLICIES**

### ATTENDANCE & PARTICIPATION:

Attendance and classroom participation are integral components of any language course. Experience shows that students who do not attend class do not develop an adequate understanding of the fundamentals of Chinese. For this reason each unexcused absence will result in a two percent reduction of the final grade.

Students should prepare the course materials thoroughly before coming to class, and are strongly expected to actively participate in classroom activities.

### LAB ATTENDANCE:

Lab attendance is an indispensable component of the class. Since the class meeting time is limited, much responsibility is placed on the students to practice individually in the lab: learning pinyin, listening and viewing video clips of all lessons, learning to write and type characters, and doing exercises and homework.

Chinese tutors will be in the lab to help you if you have any questions. Alternatively, you can post your questions on "CSULB Chinese Studies" Facebook group and your instructor/tutors will answer them for you.

A minimum of fourteen (14) hours of lab attendance is required for each student. The lab time will be logged. Do not forget to sign in and sign out when you go to the lab. You and your instructor can access the log time report online at [https://web.csulb.edu/labs/langlabs/sdb/sdb\\_login.php](https://web.csulb.edu/labs/langlabs/sdb/sdb_login.php). The lab time will be taken into serious consideration as your performance in determining the final grade (see Grading Policy).

### HOMEWORK:

If you notify your instructor before the beginning of class that you will be absent due to illness or unavoidable business, you will be allowed to hand in your homework on the day that you return to class.

If you know ahead of time that you will be unable to attend class, you may turn in your homework early to receive credit. One point from your final scores will be deducted for each piece of missing homework.

### MAKE-UP:

Make-up exams and tests are not allowed unless there is an exceptional reason (extreme illness, accident, death in the family, etc.) accompanied by an explanatory letter to the instructor with medical documents, accident report or such documentation. The letter and documents must be handed in when you return to class. The make-up test must be taken within a week of your return.

### GROUP-WORK:

You are encouraged to work with your classmates on home assignments. However, you are not allowed to copy each other's homework. If you study together on your homework and decide on the same answers, please write down on the homework sheet, "Worked with so-and-so," and

sign and date the work. Without this note, we will regard the exact same homework sheets to be dishonest copying; they will not only receive no credit for the work, but also will be reported to the School as a case of Academic Misconduct.

#### PLAGIARISM:

Any time students intentionally submit the work of others as their own, such acts constitute plagiarism. This definition applies to all course assignments, including but not limited to homework and composition assignments.

Copying someone else's homework is plagiarism. Collaborative work, such as asking someone or seeking help from native speakers about specific questions such as grammar forms and vocabularies is acceptable, but the student receiving the grade must do most of the work.

Composition assignments should be the student's original work. Students are required to work on these assignments using the vocabulary, structures, content, and cultural knowledge which are taught in the course. When you get help from your friends or native speakers you may ask specific questions concerning such matters as grammar or vocabulary, but do not ask anyone else to WRITE a whole passage for you.

#### CHEATING:

Examples of cheating during an examination and quiz include but are not limited to the following: copying, either in part or in whole, from another's test or examination; discussing answers or ideas relating to the answers on an examination or test, unless such discussion is specifically authorized by the instructor; giving or receiving copies of an examination without the permission of the instructor; using or displaying notes, "cheat sheets," or other information or devices inappropriate to the prescribed test conditions, as when the test of competence includes a test of unassisted recall of information, skill, or procedure; or, allowing someone other than the officially enrolled student to represent the same.

#### ACADEMIC DISHONESTY:

Academic dishonesty is intolerable. All involved parties will be punished equally and will receive a failing grade for the class even for a single instance of cheating and plagiarism, regardless of performance on other assignments.

Instructors report all cases of academic dishonesty to the Office of Judicial Affairs and, depending on the severity of the case, further disciplinary actions may be taken, including suspension and expulsion, based on University policy. For more information, please see <http://www.csulb.edu/divisions/aa/research/our/information/policies/cheating/> .

#### ACCOMMODATION:

It is students' responsibility to notify instructor in advance of the need for accommodation of a disability that has been verified by the University. The Disabled Student Services (DSS) provides accommodations for students with disabilities. Students who need accommodations must provide adequate medical verification of their disability and contact the office to receive services. Please call to make an appointment with a Support Services counselor at (562) 985-4635. For more details, please go to [http://www.csulb.edu/divisions/students/dss/support\\_services/](http://www.csulb.edu/divisions/students/dss/support_services/). Students who receive services must submit the official letter from the DSS to instructor as soon as possible.

#### UNIVERSITY WITHDRAWAL POLICY:

It is the students' responsibility to withdraw from classes. Instructors have no obligation to withdraw students who do not attend courses, and may choose not to do so. Withdrawal from a course after the first two weeks of instruction requires the signatures of the instructor and department chair, and is permissible only for serious and compelling reasons, such as documented illness and a change in work hours/schedule. Students should be aware that the definition of "serious and compelling reasons" as applied by faculty and administrators may become narrower as the semester progresses. During the final three weeks of instruction, withdrawals are not permitted except in cases such as accident or serious illness where the circumstances causing the withdrawal are clearly beyond the student's control and the assignment of an incomplete is not practical. Ordinarily, withdrawals in this category involve total withdrawal from the university. The College of Liberal Arts adheres to this policy strictly, and does not sign withdrawal forms in the final three weeks of class for other reasons.

**CAMPUS EMERGENCY PROCEDURES:**

For various campus emergencies, please refer to: <<http://emergency.csulb.edu/pdf/emergency-procedures2.pdf>>.